



**Howard Friedman**  
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NYC Dept. of Education  
52 Chambers Street  
Room 308  
New York, NY 10007  
**1.212.374.6888** tel.  
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November 26, 2018

**VIA EMAIL**

Hugo Smith  
MuckRock  
[60923-79609982@requests.muckrock.com](mailto:60923-79609982@requests.muckrock.com)

**RE: #F14,997**

Escalators at Stuyvesant High School

Dear Mr. Smith:

This letter concerns the Freedom of Information Law (FOIL) request referenced above.

Pursuant to Section VI.C of New York City Department of Education (DOE) Chancellor's Regulation D-110 (CR D-110), revisions to which were adopted on November 28, 2017, additional time is needed to respond to your request. Factors to be considered under CR D-110 in determining whether there exist circumstances necessitating more time to respond to a request may include, but are not limited to, "[1] the volume of a request, [2] the ease or difficulty in locating, retrieving or generating records, [3] the complexity of the request, [4] the need to review records to determine the extent to which they must be disclosed, [and 5] the number of requests received by the agency."<sup>1</sup>

By letter dated October 22, 2018, you were advised to anticipate a response date of November 26, 2018, and that factors (4) and (5) described above applied to this request.

Pursuant to Section VI.C of CR D-110, subsection (d), please be advised that additional time is required to respond to your request. Factors 4 and 5 continue to be applicable. Given the efforts being made to respond to requests that preceded yours, and the need to review records in this matter, a response to your request is expected by January 24, 2019.

Any person denied access to a record may appeal the decision in writing within thirty days. Please state a specific ground for appeal and include copies of the initial request and the denial. Appeals should be sent to: Howard Friedman, General Counsel, c/o Office of Legal Services, New York City Department of Education, 52 Chambers Street – Room 308, NY, NY 10007, [FOIL@schools.nyc.gov](mailto:FOIL@schools.nyc.gov).

*Carlyne B. Turner-Beverly /s/*

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[FOIL@schools.nyc.gov](mailto:FOIL@schools.nyc.gov)

CBT/ms

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<sup>1</sup> 21 NYCRR § 1401.5(d); Chancellor's Regulation D-110 VI.C.

